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7 UNITED STATES DISTRICT COURT
8 WESTERN DISTRICT OF WASHINGTON
9 AT SEATTLE

10 GAIL K. DIAMOND,

11 Plaintiff,

12 v.

13 JOHN MOSBY, et al.,

14 Defendants.

CASE NO. C22-1808JLR

MINUTE ORDER

15 The following minute order is made by the direction of the court, the Honorable
16 James L. Robart:

17 On April 11, 2023, the court granted *pro se* Plaintiff Gail K. Diamond's motion
18 for service and directed the United States marshal or deputy marshal to serve Defendants
19 John Mosby, Michael Pham, and Jennifer Sandler with a summons and complaint by
20 May 12, 2023. (*See* 4/11/23 Order (Dkt. # 15).) However, although Ms. Diamond
21 provided the court with physical addresses for the Defendants, she did not provide
22 summonses with their physical addresses. (*See* Mot. (Dkt. # 14).) The summonses Ms.

1 Diamond provided to the Clerk contain post office boxes for Defendants. (*See*
2 Summonses (Dkt. # 9).) Service by mail to a post office box is not a manner authorized
3 by Federal Rule of Civil Procedure 4. *See* Fed. R. Civ. P. 4(e)(1)-(2); RCW 4.28.080(17)
4 (allowing service by mail under certain circumstances but never to a post office box).
5 The party seeking the issuance of a summons by the clerk must “present the summons to
6 the clerk in the proper form, prepared for issuance, with sufficient copies for service.”
7 Local Rules W.D. Wash LCR 4(a).

8 Accordingly, the court ORDERS as follows:

9 (1) Ms. Diamond shall provide the clerk with correct copies of the summonses

10 bearing each Defendant’s physical address by no later than **May 1, 2023**;

11 (2) The Clerk shall provide a copy of this order, the complaint (Dkt. # 5), and

12 summonses for each Defendant to the United States marshal or deputy marshal

13 no later than **May 5, 2023**;

14 (3) The deadline to effect service is EXTENDED to **May 26, 2023**; and

15 (4) The United States marshal or deputy marshal shall serve Defendants John

16 Mosby, Michael Pham, and Jennifer Sandler with the applicable summons and

17 complaint no later than **May 26, 2023**.

18 Filed and entered this 26th day of April, 2023.

19 RAVI SUBRAMANIAN
20 Clerk of Court

21 s/ Ashleigh Drecktrah
22 Deputy Clerk